

**REPORT TO: TAYSIDE VALUATION JOINT BOARD – 26 AUGUST 2024**

**REPORT ON: DATA PROTECTION ANNUAL REPORT**

**REPORT BY: DATA PROTECTION OFFICER**

**REPORT NO: TVJB 21-2024**

## **1 PURPOSE OF REPORT**

1.1 To present to the Joint Board current status and relevant background information in relation to matters arising in respect of Data Protection issues.

## **2 RECOMMENDATIONS**

2.1 The Joint Board is asked to note the content of this report.

## **3 FINANCIAL IMPLICATIONS**

3.1 None.

## **4 POLICY IMPLICATIONS**

4.1 This report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. There are no major issues.

## **5 BACKGROUND**

5.1 The General Data Protection Regulations (GDPR) and the Data Protection Act 2018 provide the underlying legal basis by which data controllers must comply when processing personal data. Requirements include, but are not exhaustive of, security, rights, compliance and retention.

5.2 Further information on the requirements around data protection was detailed in report 20-2023.

## **6 CHANGES TO DATA PROTECTION**

- 6.1 The only major change that would affect data protection was the Data Protection & Digital Information Bill which was currently sitting at the House of Lords.
- 6.2 However, with the recent change of Government in July, it is noted that this Bill will not be taken forward.
- 6.3 The new Government has made reference to a Digital Information and Smart Data Bill, which, once passed, will presumably lead to some changes to current requirements and processes. Whether these changes will have any major effect is unknown at present, but will likely have at least some minor effects. As the route to passing legislation is lengthy, it is anticipated that any effects will be identifiable prior the legislation going live, allowing for any changes to be implemented.

## **7.0 DATA PROTECTION AUDIT**

- 7.1 Information Governance, which includes Data Protection, is included in the Annual Governance Audit.
- 7.2 Upon reviewing the Information Governance section with the Annual Governance Audit, the Data Protection Officer is satisfied with the results.
- 7.3 However, the Data Protection Officer notes that there are areas which could be improved upon. One such improvement with regards to training (8.1.2.(b)) is that on-going compliance would be improved by raising awareness on a cyclical nature, for example having refresher training of data protection on a 3 year cycle.

## **8.0 DATA BREACHES**

- 8.1 The Data Protection Officer has received no data breaches from the Assessor, and as such, no breaches have been reported to the ICO.

## **9 CONSULTATION**

- 9.1 The Clerk and Treasurer to the Board have been consulted on this report.

## **10 BACKGROUND PAPERS**

- 10.1 Annual Governance Self-Assessment Statement 2023/24

**Ian Smail**  
**Data Protection Officer**

**July 2024**