

# ***TAYSIDE VALUATION JOINT BOARD***

Dundee City Council  
21 City Square  
DUNDEE  
DD1 3BY

16th August, 2024

TO: ALL MEMBERS OF TAYSIDE  
VALUATION JOINT BOARD

Dear Sir or Madam

You are requested to attend a MEETING of the **TAYSIDE VALUATION JOINT BOARD** to be held remotely on Monday, 26th August, 2024 at 9.00 am.

Members of the Press or Public wishing to join the meeting should contact Committee Services on telephone (01382) 434211 or by email at [committee.services@dundeecity.gov.uk](mailto:committee.services@dundeecity.gov.uk) by no later than 5.00pm on Thursday, 22nd August, 2024.

Please submit any apologies for absence to Veronica Thomson, Committee Services Officer, on (01382) 434205 or by email [veronica.thomson@dundeecity.gov.uk](mailto:veronica.thomson@dundeecity.gov.uk).

Yours faithfully

ROGER MENNIE

Clerk to the Joint Board

Distribution:-

Angus Council

Councillor Serena Cowdy  
Councillor Brenda Durno  
Councillor George Meechan  
Councillor Martin Shepherd

Dundee City Council

Depute Lord Provost Kevin Cordell  
Baillie Christina Roberts  
Councillor Lynne Short  
Councillor Wendy Scullin  
Councillor Pete Shears  
Baillie Fraser Macpherson

Perth and Kinross Council

Councillor Sheila McCole  
Baillie Mike Williamson  
Councillor Hugh Anderson  
Councillor Frank Smith  
Councillor Dave Cuthbert

## **AGENDA OF BUSINESS**

### **1 APOLOGIES/SUBSTITUTIONS**

### **2 DECLARATION OF INTEREST**

Members are reminded that, in terms of The Councillors Code, it is their responsibility to make decisions about whether to declare an interest in any item on this agenda and whether to take part in any discussions or voting.

This will include all interests, whether or not entered on your Register of Interests, which would reasonably be regarded as so significant that they are likely to prejudice your discussion or decision-making.

### **3 MINUTES OF PREVIOUS MEETINGS**

- (a) The minute of meeting of the Tayside Valuation Joint Board held on 22nd January, 2024 is submitted for approval. (Copy attached). - **Page 1**
- (b) The minute of meetings of Tayside Valuation Joint Board (General Purposes Sub Committee) held on 8th March and 2nd May, 2024 is submitted for noting. (Copy attached). - **Page 5**

### **4 POSITION OF ASSESSOR AND ELECTORAL REGISTRATION OFFICER – APPOINTMENT OF DARRYL RAE**

Reference is made to Article VIII of the minute of meeting of this Joint Board of 20th November, 2023, wherein it was noted that Roy Christie would resign on 31st January 2024 and that the General Purposes Sub Committee would appoint his successor.

The Joint Board is asked to note that Darryl Rae has been appointed as Assessor and Electoral Registration Officer of Tayside Valuation Joint Board effective from 2nd September, 2024.

### **5 ELECTORAL REGISTRATION - Page 7**

(Report No TVJB22-2024 by the Assessor, copy attached).

### **6 INTERNAL AUDIT - Page 9**

(Report No TVJB20-2024 by the Assessor, copy attached).

### **7 BEST VALUE – PUBLIC PERFORMANCE REPORT 2023/24 - Page 45**

(Report No TVJB17-2024 by the Assessor, copy attached).

### **8 HEALTH AND SAFETY ANNUAL REPORT - Page 71**

(Report No TVJB19-2024 by the Assessor, copy attached).

### **9 FREEDOM OF INFORMATION & ENVIRONMENTAL INFORMATION - Page 77**

(Report No TVJB18-2024 by the Assessor, copy attached).

### **10 DATA PROTECTION ANNUAL REPORT - Page 83**

(Report No TVJB21-2024 by the Data Protection Officer, copy attached).

### **11 REVENUE MONITORING FOR 4 MONTHS TO 31ST JULY, 2024 - Page 85**

(Report No TVJB16-2024 by the Treasurer, copy attached).

### **12 DATE OF NEXT MEETING**

The next meeting of the Joint Board will be held on Monday, 18th November, 2024 at 9.00am.