

TAYSIDE VALUATION JOINT BOARD

Dundee City Council
21 City Square
DUNDEE
DD1 3BY

9th June, 2023

TO: ALL MEMBERS OF TAYSIDE
VALUATION JOINT BOARD

Dear Sir or Madam

You are requested to attend a MEETING of the **TAYSIDE VALUATION JOINT BOARD** to be held remotely on Monday, 19th June, 2023 at 9.00 am.

Members of the Press or Public wishing to join the meeting should contact Committee Services on telephone (01382) 434211 or by email at committee.services@dundeecity.gov.uk by no later than 5.00pm on Thursday, 15th June, 2023.

Please submit any apologies for absence to Elaine Doak, Committee Services Officer, on (01382) 434211 or by email elaine.doak@dundeecity.gov.uk.

Yours faithfully

ROGER MENNIE

Clerk to the Joint Board

Distribution:-

Angus Council

Councillor Serena Cowdy
Councillor Brenda Durno
Councillor George Meechan
Councillor Martin Shepherd

Dundee City Council

Depute Lord Provost Kevin Cordell
Bailie Christina Roberts
Councillor Lynne Short
Councillor Wendy Scullin
Councillor Pete Shears
Bailie Fraser Macpherson

Perth and Kinross Council

Councillor Sheila McCole
Bailie Mike Williamson
Bailie Chris Ahern
Councillor Frank Smith
Councillor Dave Cuthbert

AGENDA OF BUSINESS

1 APOLOGIES/SUBSTITUTIONS

2 DECLARATION OF INTEREST

Members are reminded that, in terms of The Councillors Code, it is their responsibility to make decisions about whether to declare an interest in any item on this agenda and whether to take part in any discussions or voting.

This will include all interests, whether or not entered on your Register of Interests, which would reasonably be regarded as so significant that they are likely to prejudice your discussion or decision-making.

3 MINUTE OF PREVIOUS MEETING - Page 1

The minute of meeting of the Tayside Valuation Joint Board held on 23rd January, 2023 is submitted for approval, (copy attached).

4 ELECTORAL PRINT AND POSTAL SERVICES

The Assessor would refer the Joint Board to Article IV of the minute of meeting of the Joint Board of 23rd January 2023, wherein it was noted that the existing contract for the provision of electoral print and postal services would expire in June 2023 and that the Assessor would review the available options for supply of such services within the Scottish (Government) Procurement and Property Directorate - National Postal Services Framework, with the aim of appointing a suitable contractor, and that the outcome of the review would be submitted to this meeting of the Joint Board. The Joint Board is asked to note that, following consideration, the contract was awarded to Adare SEC Ltd.

5 CORPORATE PLAN AND SERVICE PLAN 2022-2025 - Page 5

(Report No TVJB7-2023 by the Assessor, copy attached).

6 RISK MANAGEMENT/BUSINESS CONTINUITY - Page 29

(Report No TVJB9-2023 by the Assessor, copy attached).

7 MAINSTREAM EQUALITY REPORT – UPDATE - Page 105

(Report No TVJB10-2023 by the Assessor, copy attached).

8 INTERNAL AUDIT - Page 127

(Report No TVJB8-2023 by the Assessor, copy attached).

9 UNAUDITED ACCOUNTS 2022/23 - Page 169

(Report No TVJB12-2023 by the Treasurer, copy attached).

10 AUDIT SCOTLAND ANNUAL REPORT - Page 223

(Report No TVJB13-2023 by the Treasurer, copy attached).

11 RECORDING OF MEETINGS

Reference is made to Standing Order 5 which provides that "Unless the Joint Board decide otherwise, the taking of photographs of any proceedings, or the use of any means to enable persons not present to see or hear proceedings, or the making of any oral report on any proceedings as they take place, shall not be permitted".

It is reported that the technological package currently used to facilitate remote meetings of Tayside Valuation Joint Board includes an application which allows for the recording of meetings.

It would therefore be possible, with the Board's agreement, to record the public session of Board meetings and then publish the recordings on the Board's website for public viewing commencing with the meeting to take place on 28 August 2023.

The Board's instructions are sought.

12 DATE OF NEXT MEETING

The next meeting of the Joint Board will be held remotely on Monday 28th August, 2023 at 9.00 am.

The Joint Board may resolve under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 6, 8 and 9 of Part I of Schedule 7A of the Act.

13 OFFICE ACCOMMODATION - Page 245

(Report No TVJB11-2023 by the Assessor, copy attached).