

At a MEETING of the **TAYSIDE VALUATION JOINT BOARD** held remotely on 21st November, 2022.

Present:-

Representing Angus Council:-

Councillor Serena Cowdy
Councillor Brenda Durno
Councillor George Meechan
Councillor Martin Shepherd

Representing Dundee City Council:-

Depute Lord Provost Kevin Cordell
Bailie Christina Roberts
Councillor Lynne Short
Councillor Pete Shears
Bailie Fraser Macpherson

Representing Perth and Kinross Council:-

Councillor Dave Cuthbert
Councillor Sheila McCole
Bailie Mike Williamson
Bailie Chris Ahern
Councillor Frank Smith

Depute Lord Provost Kevin CORDELL, Convener, in the Chair.

I APOLOGIES

Apologies for absence were submitted on behalf of Councillor Wendy Scullin, Dundee City Council.

II DECLARATION OF INTEREST

There were no declarations of interest.

III MINUTES OF PREVIOUS MEETING

The minute of meeting of the Tayside Valuation Joint Board held on 29th August, 2022 was submitted and approved.

IV REVENUE MONITORING FOR 6 MONTHS TO 30TH SEPTEMBER 2022

There was submitted Report No TVJB22-2022 by the Treasurer to provide Elected Members with an analysis of the 2022/2023 projected revenue outturn as at 30th September 2022 and the impact on the Joint Board's overall reserves position.

The Joint Board agreed:-

- (i) to note the overall Revenue Monitoring position as at 30th September 2022 reflected a breakeven position against the adjusted budget and the impact this has on the projected reserves;
- (ii) to note the budget adjustments detailed in second column of Appendix A (and summarised in Appendix B) of the report as virements to the previously approved Revenue Budget;
- (iii) to note that the Treasurer and the Assessor would continue to monitor the Joint Board's projected outturn for 2022/2023 and endeavour to ensure that the final outturn was within the approved Revenue Budget. Where this was not possible, and recurring cost pressures were emerging that cannot be contained, the Treasurer and Assessor

would report the outcome of this exercise to the constituent authorities and report back to the Board as part the established budget preparation and monitoring exercise.

V INTERNAL AUDIT

There was submitted Report No TVJB19-2022 by the Assessor presenting the following Internal Audit which was attached as an appendix to the report:-

- Internal Audit Report 2023/03 – Data Protection/Freedom of Information

The Joint Board agreed to note the contents of the report and Audit Report.

VI LIVING WAGE SALARY STRUCTURE REVIEW

There was submitted Report No TVJB20-2022 by the Assessor to present to the Board a revised salary structure for the Assessor and Electoral Registration Officer's Service.

The Joint Board approved the following amendments to the salary structure:-

- (i) The removal of Grade 1;
- (ii) Grade 2 to be revised to £19,949 - £20,508 (Salary Scale Points 22-24);
- (iii) Grade 3 to be revised to £20,798 - £21,377 (Salary Scale Points 25-27);
- (iv) Grade 4 to be revised to £22,303 - £24,270 (Salary Scale Points 30-36);
- (v) Grade 5 to be revised to £24,984 - £26,875 (Salary Scale Points 38-44).

VII PROGRAMME OF MEETINGS 2023

The Joint Board agreed that the programme of meeting for the Joint Board over 2023 be as follows:-

Monday, 23rd January, 2023 - 9.00am
 Monday, 19th June, 2023 - 9.00am
 Monday, 28th August, 2023 - 9.00am
 Monday, 20th November, 2023 - 9.00am

VIII DATE OF NEXT MEETING

The Joint Board agreed to note that the next meeting of the Joint Board would be held remotely on Monday, 23rd January, 2023 at 9.00 am.

The Joint Board resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraphs 6, 8, 9 and 10 of Part I of Schedule 7A of the Act.

IX OFFICE ACCOMMODATION

There was submitted Report No TVJB21-2022 by the Assessor to present options available to the Joint Board with regard to the break in the lease of office premises at William Wallace House, Orchard Loan, Orchardbank Business Park, Forfar.

The Joint Board agreed to:-

- (i) Adopt option 3;
- (ii) Instruct the Clerk and the Assessor (in conjunction with the District Valuer) to finalise negotiations and agree lease terms for this option; and

- (iii) Instruct the Assessor, Clerk and the Treasurer to finalise arrangements for removals, installation of IT services and the remediation of any dilapidation works as required.

Kevin CORDELL, Convener.