At a MEETING of the **TAYSIDE VALUATION JOINT BOARD** held remotely on 29th August, 2022.

Present:-

Representing Angus Council:-
Councillor Serena Cowdy
Councillor Brenda Durno
Councillor George Meechan
Councillor Martin Shepherd

Representing Dundee City Council:-
Depute Lord Provost Kevin Cordell
Bailie Christina Roberts
Councillor Lynne Short
Councillor Wendy Scullin
Councillor Pete Shears
Bailie Fraser Macpherson

Representing Perth and Kinross Council:-
Councillor Dave Cuthbert
Councillor Sheila McCole
Bailie Mike Williamson
Bailie Chris Ahern
Councillor Frank Smith

Depute Lord Provost Kevin CORDELL, Convener, in the Chair.

I APOLOGIES

There were no apologies for absence.

II DECLARATION OF INTEREST

There were no declarations of interest.

III MINUTES OF PREVIOUS MEETING

The minute of meeting of the Tayside Valuation Joint Board held on 20th June, 2022 was submitted and approved.

IV BEST VALUE – PUBLIC PERFORMANCE 2021/2022

There was submitted Report No TVJB11-2022 by the Assessor appraising of the performance levels achieved by the Assessor and his staff during financial year 2021/2022, and to present the Board's Annual Public Performance Report.

The Joint Board agreed:-

(i) to approve the Joint Board's Annual Public Performance Report for the year 2021/2022 which was attached to the report as Appendix 1;

(ii) to note the information submitted by the Assessor to the Scottish Government in respect of the Key Performance Indicators concerning the Valuation Roll and Council Tax Valuation List which was attached to the report as Appendix 2; and

(iii) to note the position concerning the Customer Satisfaction Survey which was attached to the report as Appendix 3.

V FREEDOM OF INFORMATION AND ENVIRONMENTAL INFORMATION

There was submitted Report No TVJB12-2022 by the Assessor presenting the current statistical data and relevant background information in relation to matters arising in respect of Freedom of Information and Environmental Information issues.

The Joint Board agreed to note the content of the report.

VI HEALTH AND SAFETY ANNUAL REPORT

There was submitted Report No TVJB13-2022 by the Assessor presenting the Assessor's annual report on Health and Safety matters, in accordance with the Joint Board's Health and Safety Policy Statement.

The Joint Board agreed to note the content of the report.

VII INTERNAL AUDIT

There was submitted Report No TVJB14-2022 by the Assessor presenting the Internal Audit - Audit Needs Assessment and Strategic Plan (No. 2023/01) and the Internal Audit - Annual Plan for 2022/2023 (No. 2023/02) which were attached as Appendices to the report.

The Joint Board agreed to approve the Internal Audit - Audit Needs Assessment and Strategic Plan and the Internal Audit - Annual Plan for 2022/2023.

VIII REVENUE MONITORING TO 31ST JULY, 2022

There was submitted Report No TVJB18-2022 by the Treasurer appraising of the latest monitoring position on the Joint Boards 2022/2023 Revenue Budget, based on the actual spend to 31st July, 2022.

The Joint Board agreed:-

(i) to note the Revenue Monitoring position as at 31st July, 2022; and

(ii) to note that the Treasurer and the Assessor would continue to monitor the Joint Board's projected outturn for 2022/2023 and to endeavour to ensure that the final outturn was within the approved Revenue Budget.

IX FINANCIAL REPORTS 2021/2022

(a) EXTERNAL AUDITORS REPORT ON 2021/2022 AUDIT

There was submitted TVJB19-2022.

(b) RESPONSE TO EXTERNAL AUDITORS ANNUAL REPORT ON THE 2021/2022 AUDIT

There was submitted Report No TVJB17-2022 by the Treasurer as a response to the report prepared by the Joint Board's External Auditor on the audit of Tayside Valuation Joint Board for the year ended 31st March, 2022. A copy of the External Auditor's report and the Board's Audited Statement of Accounts were included on the agenda as separate items.

The Joint Board agreed:-

(i) to endorse the report as the formal response to the External Auditor's report; and

(ii) to note that the External Auditor's findings and conclusions were favourable.

(c) ANNUAL ACCOUNTS FOR THE YEAR ENDED 31ST MARCH, 2022

There was submitted Report No TVJB20-2022.

X DATE OF NEXT MEETING

The Joint Board agreed to note that the next meeting of the Joint Board would be held remotely on Monday, 21st November, 2022 at 9.00 am.

The Joint Board resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraphs 6, 8, 9 and 10 of Part I of Schedule 7A of the Act.

XI OFFICE ACCOMMODATION

There was submitted Report No TVJB15-2022 by the Assessor advising the Joint Board of the proposal to investigate options with regard to office accommodation.

The Joint Board agreed:-

(i) to instruct the Assessor to investigate available options; and

(ii) to instruct the Assessor to subsequently prepare a report for submission to the 21st November, 2022 meeting of the Joint Board.

Kevin CORDELL, Convener.