

At a MEETING of the **TAYSIDE VALUATION JOINT BOARD** held remotely on 24th January, 2022.

Present:-

Representing Angus Council:-

Councillor Gavin Nicol
Councillor Ron Sturrock
Councillor Richard Moore
Councillor Beth Whiteside

Representing Dundee City Council:-

Bailie Christina Roberts
Depute Lord Provost Bill Campbell
Councillor Steven Rome
Councillor George McIrvine
Councillor Margaret Richardson
Councillor Philip Scott

Representing Perth and Kinross Council:-

Councillor Angus Forbes
Councillor David Illingworth (for Councillor Frank Smith)
Councillor Anne Jarvis
Councillor Sheila McCole
Councillor Mike Williamson

Councillor Gavin Nicol, Convener, in the Chair.

I APOLOGIES/SUBSTITUTIONS

Apologies for absence were submitted on behalf of Councillor Frank Smith (Perth and Kinross Council).

II DECLARATION OF INTEREST

There were no declarations of interest.

III MINUTE OF PREVIOUS MEETING

The minute of meeting of the Tayside Valuation Joint Board held on 22nd November, 2021 was submitted and approved.

IV INTERNAL AUDIT

There was submitted Report No TVJB1-2022 by the Assessor presenting the following Internal Audit Report, which was attached as an appendix to the report:-

Internal Audit Report 2022/03 - Budgetary Control

The Joint Board agreed to note the content of the report and the Audit Report which was attached to the report as an Appendix.

V PROVISIONAL REVENUE BUDGET 2022/2023 TO 2026/2027

There was submitted Joint Report No TVJB2-2022 by the Assessor and Treasurer submitting the Joint Board's 2022/2023 to 2026/2027 Provisional Revenue Budget for approval.

The Joint Board agreed:-

- (i) to approve the 2022/2023 Provisional Revenue Budget for the Tayside Valuation Joint Board as detailed in Appendix A of the report;
- (ii) to note that the sum of £26,000 would be taken from the General Reserve and used in setting the 2022/2023 Revenue Budget;
- (iii) to approve the apportionment of the 2022/2023 Revenue Budget be based on the proportion of each Council's relevant 2021/2022 Grant Aided Expenditure figures as detailed in Appendix B of the report;
- (iv) to approve the 2022/2023 requisitions for the three constituent Councils be as detailed in Appendix B of the report; and
- (v) to note the indicative Revenue Budgets for 2023/2024 to 2026/2027, as detailed in Appendix C of the report.

VI CAPITAL EXPENDITURE 2022/2023 TO 2024/2025

There was submitted Report No TVJB3-2022 by the Treasurer submitting the Joint Board's capital expenditure programme for the three year period 2022/2023 to 2024/2025 for approval.

The Joint Board agreed:-

- (i) to approve the Joint Board's updated capital expenditure programme for the three financial years 2022/2023 to 2024/2025 as detailed in Appendix A of the report; and
- (ii) to approve the capital contributions totalling £23,000 per annum (£7,667 per Constituent Council) which would be required in 2022/2023, 2023/2024 and 2024/2025 to fund the updated capital expenditure programme, as detailed in Appendix A of the report.

VII REVENUE MONITORING FOR 8 MONTHS TO 30TH NOVEMBER, 2021

There was submitted Report No TVJB4-2022 by the Treasurer advising of the latest monitoring position on the Joint Board's 2021/2022 Revenue Budget, based on the actual spend to 30th November, 2021.

The Joint Board agreed:-

- (i) to note the Revenue Monitoring position as at 30th November, 2021; and
- (ii) to note that the Treasurer and the Assessor would continue to monitor the Joint Board's projected outturn for 2021/2022 and endeavour to ensure that the final outturn was within the approved Revenue Budget.

VIII POSITION OF ASSESSOR AND ELECTORAL REGISTRATION OFFICER – NOTIFICATION OF RETIREMENT AND RECRUITMENT OF SUCCESSOR

There was submitted Agenda Note TVJB5-2022 reporting that the current Assessor and Electoral Registration Officer, Mr Alastair Kirkwood would retire on 31st May, 2022. Mr Kirkwood had been appointed to this position in March 2013.

The Joint Board agreed:-

- (i) to note that the current Assessor and Electoral Registration Officer would retire on 31st May, 2022;

- (ii) to note that arrangements for the appointment of his successor were currently being established in accordance with the terms of Section 27(2) of the Local Government etc (Scotland) Act 1994; and
- (iii) to note that the General Purposes Sub Committee, the membership of which was the Convener, Vice Convener and the Spokesperson, advised by the Clerk, the Treasurer and such other officers as were appropriate, would make arrangements to advertise, shortleet, interview and make appointment to the position of Assessor and Electoral Registration Officer of Tayside Valuation Joint Board.

IX DATE OF NEXT MEETING

The Joint Board agreed to note that the next meeting of the Joint Board would be held remotely on Monday, 20th June, 2022 at 11.00 am.

Gavin NICOL, Convener.

At MEETINGS of the **GENERAL PURPOSES SUB-COMMITTEE OF THE TAYSIDE VALUATION JOINT BOARD** held remotely on 15th February 2022 and 1st March 2022 and at Dundee on Friday 4th March 2022.

Present:-

On 15th February 2022:-

Councillor Gavin NICOL (Angus Council)
Bailie Christina ROBERTS (Dundee City Council)
Councillor Angus FORBES (Perth and Kinross Council)

On 1st March 2022:-

Councillor Gavin NICOL (Angus Council)
Bailie Christina ROBERTS (Dundee City Council)
Councillor Angus FORBES (Perth and Kinross Council)

On 4th March 2022:-

Councillor Gavin NICOL (Angus Council)
Bailie Christina ROBERTS (Dundee City Council)
Councillor Angus FORBES (Perth and Kinross Council)

Councillor Gavin NICOL, Convener, in the Chair.

The Sub-Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meetings for the undernoted items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 7A of the Act.

I DECLARATION OF INTEREST

There were no declarations of interest.

II APPOINTMENT OF ASSESSOR AND ELECTORAL REGISTRATION OFFICER

At the meeting held on 15th February, 2022, there were submitted details of the applications received and the Sub-Committee agreed the candidates to be invited for interview on 4th March, 2022.

At the meeting held on 1st March, 2022, the Sub Committee heard a verbal report on the Assessment Centre Process.

At the meeting held on 4th March, 2022, the Sub-Committee interviewed the candidates. Following an exchange of views, and after hearing the officers, the Sub-Committee unanimously agreed to offer the post of Assessor and Electoral Registration Officer to Mr Roy Christie who intimated his acceptance.

Gavin NICOL, Convener.