

At a MEETING of the **TAYSIDE VALUATION JOINT BOARD** held remotely on 22nd November, 2021.

Present:-

Representing Angus Council:-

Councillor Gavin Nicol
Councillor Beth Whiteside

Representing Dundee City Council:-

Bailie Christina Roberts
Councillor Steven Rome
Councillor George McIrvine

Representing Perth and Kinross Council:-

Councillor Frank Smith
Councillor Anne Jarvis
Councillor Sheila McCole

Councillor Gavin Nicol, Convener, in the Chair.

I APOLOGIES/SUBSTITUTIONS

Apologies for absence were submitted on behalf of Councillor Ron Sturrock (Angus Council), Councillor Richard Moore (Angus Council), Councillor Philip Scott (Dundee City Council) and Councillor Angus Forbes (Perth and Kinross Council).

II DECLARATION OF INTEREST

There were no declarations of interest.

III MINUTE OF PREVIOUS MEETING

The minute of meeting of the Tayside Valuation Joint Board held on 20th September, 2021 was submitted and approved.

IV REVENUE MONITORING FOR 6 MONTHS TO 30TH SEPTEMBER 2021

There was submitted Report No TVJB23-2021 by the Treasurer advising of the latest monitoring position on the Joint Board's 2021/2022 Revenue Budget, based on the actual spend to 30th September, 2021.

The Joint Board agreed:-

- (i) to note the Revenue Monitoring position as at 30th September, 2021; and
- (ii) to note that the Treasurer and the Assessor would continue to monitor the Joint Board's projected outturn for 2021/2022 and endeavour to ensure that the final outturn was within the approved Revenue Budget.

V INTERNAL AUDIT

There was submitted Report No TVJB24-2021 by the Assessor presenting the following Internal Audit Report which was attached as an appendix to the report:-

- Internal Audit Report 2022/02 – Council Tax

The Joint Board agreed to note the contents of the report and the Audit Report.

VI KEY PERFORMANCE INDICATORS

There was submitted Agenda Note TVJB25-2021 by the Assessor on the following interim non-financial performance measures, indicating performance levels as at the end of September 2021:-

Performance in relation to the Valuation Roll was currently above target with 84.4% of alterations being made to the Roll within three months of the effective date, as compared to the year-end target of 72.5%. This target set assumed that performance levels would return to those achieved prior to the Covid-19 pandemic. The nature of this Key Performance Indicator was such that achievement levels routinely reduced over the final six months of the year. The Covid-19 situation continued to present some challenges and at this stage it was anticipated that year-end performance would be close to, or perhaps slightly below, target.

In relation to Council Tax, performance as at 30th September, 2021 was also marginally below target at 92.9% of new properties being added to the List within three months, as compared with the target of 93%. As with the Valuation Roll, challenges continued to exist in relation to Covid-19. At this stage it was anticipated that year-end performance would be close to the target set.

Management would continue to monitor the position with Key Performance Indicator performance closely.

The Joint Board agreed to note the position as outlined.

VII PROGRAMME OF MEETINGS 2022

The Joint Board agreed that the programme of remote meetings for the Joint Board over 2022 be as follows:-

Monday, 24th January, 2022 - 11.00 am
 Monday, 20th June, 2022 - 11.00 am
 Monday, 29th August, 2022 - 11.00 am
 Monday, 21st November, 2022 - 11.00am

The Joint Board further agreed that the Clerk be remitted to examine the start times of meetings and report back in due course following the January meeting of the Joint Board.

VIII DATE OF NEXT MEETING

The Joint Board agreed to note that the next meeting of the Joint Board would be held remotely on Monday, 24th January, 2022 at 11.00 am.

The Joint Board resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraphs 6, 8 and 9 of Part I of Schedule 7A of the Act.

IX OFFICE ACCOMMODATION

On a reference to Article VI of the minute of meeting of this Joint Board held on 20th September, 2021, there was submitted TVJB26-2021 on the outcome of negotiations and lease terms.

The Joint Board agreed to note the position as indicated.

Gavin NICOL, Convener.