

TAYSIDE VALUATION JOINT BOARD

Dundee City Council
21 City Square
DUNDEE
DD1 3BY

12th November, 2021

TO: ALL MEMBERS OF TAYSIDE
VALUATION JOINT BOARD

Dear Sir or Madam

You are requested to attend a MEETING of the **TAYSIDE VALUATION JOINT BOARD** to be held remotely on Monday, 22nd November, 2021 at 11.00 am, or immediately after the meeting of Tayside Contracts Joint Committee, whichever is the later.

Please submit any apologies for absence to Willie Waddell, Committee Services Officer, on (01382) 434228 or by email willie.waddell@dundeecity.gov.uk.

Members of the Press or Public wishing to join the meeting should contact Committee Services on telephone (01382) 434228 or by email at committee.services@dundeecity.gov.uk by no later than 5.00pm on Thursday, 18th November, 2021.

Yours faithfully

ROGER MENNIE

Clerk to the Joint Board

Distribution:-

Angus Council

Councillor Gavin Nicol
Councillor Ron Sturrock
Councillor Richard Moore
Councillor Beth Whiteside

Dundee City Council

Depute Lord Provost Bill Campbell
Bailie Christina Roberts
Councillor Steven Rome
Councillor George McIrvine
Councillor Margaret Richardson
Councillor Philip Scott

Perth and Kinross Council

Councillor Angus Forbes
Councillor Frank Smith
Councillor Anne Jarvis
Councillor Mike Williamson
Councillor Sheila McCole

AGENDA OF BUSINESS

1 APOLOGIES/SUBSTITUTIONS

2 DECLARATION OF INTEREST

Members are reminded that, in terms of The Councillors Code, it is their responsibility to make decisions about whether to declare an interest in any item on this agenda and whether to take part in any discussions or voting.

This will include all interests, whether or not entered on your Register of Interests, which would reasonably be regarded as so significant that they are likely to prejudice your discussion or decision-making.

3 MINUTE OF PREVIOUS MEETING - Page 1

The minute of meeting of the Tayside Valuation Joint Board held on 20th September, 2021 is submitted for approval, (copy attached).

4 REVENUE MONITORING FOR 6 MONTHS TO 30TH SEPTEMBER 2021 - Page 3

(Report No TVJB23-2021 by the Treasurer, copy attached).

5 INTERNAL AUDIT - Page 9

(Report No TVJB24 – 2021 by the Assessor, copy attached).

6 KEY PERFORMANCE INDICATORS (TVJB25-2021)

The Joint Board are asked to note the following interim non-financial performance measures, indicating performance levels as at the end of September 2021.

Performance in relation to the Valuation Roll is currently above target with 84.4% of alterations being made to the Roll within three months of the effective date, as compared to the year-end target of 72.5%. This target set assumed that performance levels would return to those achieved prior to the Covid-19 pandemic. However, the nature of this KPI is such that achievement levels routinely reduce over the final six months of the year. The Covid-19 situation continues to present some challenges and at this stage it is anticipated that year-end performance will be close to, or perhaps slightly below, target.

In relation to Council Tax, performance as at 30th September, 2021 is marginally below target at 92.9% of new properties being added to the List within three months, as compared with the target of 93%. As with the Valuation Roll, challenges continue to exist in relation to Covid-19. At this stage it is anticipated that year-end performance will be close to the target set.

Management will continue to monitor the position with KPI performance closely.

7 PROGRAMME OF MEETINGS 2022

It is proposed that the programme of meeting for the Joint Board over 2022 be as follows:-

Monday, 24th January, 2022 - 11.00 am
 Monday, 20th June, 2022 - 11.00 am
 Monday, 29th August, 2022 - 11.00 am
 Monday, 21st November, 2022 - 11.00am

8 DATE OF NEXT MEETING

The next meeting of the Joint Board will be held on Monday 24th January, 2022 at 11.00 am.

The Joint Board may resolve under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 6, 8 and 9 of Part I of Schedule 7A of the Act.

9 OFFICE ACCOMMODATION