

At a MEETING of the **TAYSIDE VALUATION JOINT BOARD** held remotely on 30th August, 2021.

Present:-

Representing Angus Council:-

Councillor Gavin Nicol
Councillor Ron Sturrock
Councillor Richard Moore
Councillor Beth Whiteside

Representing Dundee City Council:-

Bailie Christina Roberts
Councillor Steven Rome
Councillor George McIrvine
Councillor Margaret Richardson
Councillor Philip Scott

Representing Perth and Kinross Council:-

Councillor Angus Forbes
Councillor Anne Jarvis
Councillor Sheila McCole
Councillor Mike Williamson

Councillor Gavin Nicol, Convener, in the Chair.

I APOLOGIES/SUBSTITUTIONS

Apologies for absence were submitted on behalf of Depute Lord Provost Bill Campbell (Dundee City Council) and Councillor Mike Williamson (Perth and Kinross Council).

II DECLARATION OF INTEREST

There were no declarations of interest.

III MINUTE OF PREVIOUS MEETING

The minute of meeting of the Tayside Valuation Joint Board held on 21st June, 2021 was submitted and approved.

IV BEST VALUE – PUBLIC PERFORMANCE REPORT 2020/2021

There was submitted Report No TVJB13-2021 by the Assessor appraising the Joint Board of the performance levels achieved by the Assessor and his staff during financial year 2020/2021, and to present the Board's Annual Public Performance Report.

The Joint Board agreed:-

- (i) to approve the Joint Board's Annual Public Performance Report for the year 2020/2021 which was attached to the report as Appendix 1;
- (ii) to note the information submitted by the Assessor to the Scottish Government in respect of the Key Performance Indicators concerning the Valuation Roll and Council Tax Valuation List which was attached to the report as Appendix 2; and
- (iii) to note the position concerning the Customer Satisfaction Survey as outlined in Appendix 3 of the report.

V FREEDOM OF INFORMATION AND ENVIRONMENTAL INFORMATION

There was submitted Report No TVJB14-2021 by the Assessor presenting to the Joint Board current statistical data and relevant background information in relation to matters arising in respect of Freedom of Information and Environmental Information issues.

The Joint Board agreed to note the content of the report.

VI HEALTH AND SAFETY ANNUAL REPORT

There was submitted Report No TVJB15-2021 by the Assessor presenting to the Joint Board the Assessor's annual report on Health and Safety matters in accordance with the Joint Board's Health and Safety Policy Statement.

The Joint Board agreed to note the content of the report.

VII INTERNAL AUDIT

There was submitted Report No TVJB16-2021 by the Assessor enclosing the Internal Audit Plan for 2021/2022.

The Joint Board agreed to approve the Internal Audit Plan for 2021/2022 which was attached to the report as an Appendix.

VIII REVENUE MONITORING FOR THE 3 MONTHS TO 30TH JUNE, 2021

There was submitted Report No TVJB18-2021 by the Treasurer appraising the Joint Board of the latest monitoring position on its 2021/2022 Revenue Budget, based on the actual spend to 30th June, 2021

The Joint Board agreed:-

- (i) to note the Revenue Monitoring position as at 30th June, 2021; and
- (ii) to note that the Treasurer and the Assessor would continue to monitor the Joint Board's projected outturn for 2021/2022 and endeavour to ensure that the final outturn was within the approved Revenue Budget.

IX FINANCIAL REPORTS 2020/2021

(a) EXTERNAL AUDITORS REPORT ON 2020/2021 AUDIT

The Joint Board agreed to note the External Auditors report to members on the 2020/2021 audit which was submitted as Report No TVJB19-2021.

(b) RESPONSE TO EXTERNAL AUDITORS ANNUAL REPORT ON THE 2020/2021 AUDIT

There was submitted Report No TVJB20-2021 by the Treasurer as a response to the report prepared by the Board's External Auditor on the audit of Tayside Valuation Joint Board for the year ended 31st March, 2021. A copy of the External Auditor's report and the Board's Audited Statement of Accounts were included on the agenda as separate items.

The Joint Board agreed:-

- (i) to endorse the report as the formal response to the External Auditor's report; and
- (ii) to note that the External Auditor's findings and conclusions were favourable.

(c) ANNUAL ACCOUNTS FOR THE YEAR ENDED 31ST MARCH, 2021

The Joint Board agreed to note the Annual Accounts for the year ended 31st March 2021 which were submitted as Report No TVJB21-2021.

X DATE OF NEXT MEETING

The Joint Board agreed to note that the next meeting of the Joint Board would be held remotely on Monday, 22nd November, 2021 at 11.00 am.

The Joint Board resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraphs 6, 8 and 9 of Part I of Schedule 7A of the Act.

XI OFFICE ACCOMMODATION

There was submitted Report No TVJB17-2021 by the Assessor presenting options available to the Joint Board with regard to office accommodation.

The Joint Board agreed to defer consideration of the report to a special meeting of the Joint Board the date of which would be established in due course.

Gavin NICOL, Convener.