

REPORT TO: TAYSIDE VALUATION JOINT BOARD – 16 JUNE 2014

REPORT ON: CHILDCARE VOUCHER SCHEME

REPORT BY: ASSESSOR

REPORT NO.: TVJB 15-2014

1 PURPOSE OF REPORT

- 1.1 To seek the Board's approval for employees of Tayside Valuation Joint Board to participate in the Childcare Voucher Scheme and Wider Wallet Scheme operated by Dundee City Council.

2 RECOMMENDATIONS

It is recommended that the Board approves the proposal that employees of Tayside Valuation Joint Board be permitted to participate in the Childcare Voucher Scheme and Wider Wallet Scheme operated by Dundee City Council.

3 FINANCIAL IMPLICATIONS

- 3.1 The administration costs involved in operating the Childcare Voucher Scheme are relatively low at approximately £29.16 per employee per annum (1% of the voucher value). The Board can save approximately £303 a year in National Insurance for each employee in the Scheme. Employees benefit by receiving National Insurance and tax relief. There is no additional charge for participating in the Wider Wallet Scheme.

4 POLICY IMPLICATIONS

- 4.1 This report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti Poverty, and Risk Management. There are no major issues.

5 BACKGROUND

- 5.1 Dundee City Council provide payroll and human resource services to Tayside Valuation Joint Board.
- 5.2 Dundee City Council has operated a Childcare Voucher Scheme for a number of years although, until recently, the terms of the contract with the provider prevented employees of Tayside Valuation Joint Board from participating in the scheme.
- 5.3 Dundee City Council has entered into a new agreement to provide a childcare voucher scheme. The contract for administering this was awarded to Kiddivouchers in February 2014. In contrast to the previous scheme the new scheme is open to members of subsidiary organisations supported by Dundee City Council.
- 5.4 Kiddievouchers also provide an internet based Staff Discount Scheme (Wider Wallet) at no additional cost to the Board. The Scheme provides access to discounts from national stores and local businesses for all employees.
- 5.5 The operation of the Childcare Voucher Scheme, including salary deductions for participating employees, will be administered by the Payroll section of Dundee City Council.

6 CONSULTATION

- 6.1 The Clerk and Treasurer to the Board and Head of Human Resources have been consulted in the preparation of this report.

7 BACKGROUND PAPERS

- 7.1 None.

Alastair Kirkwood
Assessor

June 2014