

At a MEETING of the TAYSIDE VALUATION JOINT BOARD held at Dundee on 27th January, 2014.

Present:-

Representing Angus Council

Councillor Jim Houston
Councillor Bob Myles

Representing Dundee City Council

Councillor David Bowes
Depute Lord Provost Christina Roberts
Councillor Jimmy Black
Councillor John Alexander
Councillor Tom Ferguson
Councillor Mohammed Asif

Representing Perth and Kinross Council

Councillor Douglas Pover
Councillor Elspeth Maclachlan
Councillor Alexander J Stewart
Councillor Willie Wilson

Councillor Elspeth Maclachlan, Convener, in the Chair.

I APOLOGIES/SUBSTITUTIONS

Apologies for absence were submitted on behalf of Provost Helen Oswald and Councillor Bill Bowles (Angus Council) and Councillor Alistair Munro (Perth and Kinross Council).

II DECLARATION OF INTEREST

No declarations of interest were made.

III MINUTE OF PREVIOUS MEETING

- (a) The minute of meeting of Tayside Valuation Joint Board held on 18th November, 2013 was submitted and approved.
- (b) The minute of meeting of Tayside Valuation Joint Board General Purposes Sub-Committee held on 13th January, 2014 was submitted and noted for information and record purposes, a copy of which is attached to this minute as an Appendix.

IV PROVISIONAL REVENUE BUDGET 2014/2015

There was submitted Joint Report No TVJB3-2014 by the Assessor and Treasurer detailing the recommendations of the General Purposes Sub-Committee meeting of 13th January, 2014 in respect of the provisional Revenue Budget for 2014/2015.

The Joint Board agreed to accept the recommendations of the General Purposes Sub-Committee of 13th January, 2014 and:-

- (i) to approve the 2014/2015 Provisional Revenue Budget for the Tayside Valuation Joint Board as detailed in Appendix A of the Report;

- (ii) to note that, in order to maintain requisition amounts at current levels, the sum of £21,000 would be taken from the General Reserve and used in setting the 2014/2015 Revenue Budget;
- (iii) to approve the apportionment of the 2014/2015 Revenue Budget be based on the proportion of each Council's relevant 2014/2015 Grant Aided Expenditure figures as detailed in Appendix B of the report; and
- (iv) to approve the 2014/2015 requisitions for the three constituent Councils be as detailed in Appendix B of the report.

V CAPITAL EXPENDITURE 2014/2015 TO 2016/2017

There was submitted Report No TVJB4-2014 by the Treasurer detailing the recommendations of the General Purposes Sub-Committee meeting of 13th January, 2014 in respect of the Joint Board's capital expenditure programme for the three year period 2014/2015 to 2016/2017 inclusive.

The Joint Board agreed to accept the recommendations of the General Purposes Sub-Committee of 13th January, 2014:-

- (i) to approve the Joint Board's updated capital expenditure programme for the three financial years 2014/2015, 2015/2016 and 2016/2017 as detailed in Appendix A of report; and
- (ii) to approve the capital contributions totalling £23,000 (£7,667 per Constituent Council) which will be required in 2014/2015, 2015/2016 and 2016/2017 to fund the updated capital expenditure programme.

VI REVENUE MONITORING FOR NINE MONTHS TO 31ST DECEMBER, 2013

There was submitted Report No TVJB5-2014 by the Treasurer appraising the Joint Board of the latest monitoring position on its 2013/2014 Revenue Budget, based on the actual spend to 31st December, 2013.

The Board agreed:-

- (i) to note the Revenue Monitoring position as at 31st December, 2013; and
- (ii) to note that the Treasurer and the Assessor would continue to monitor the Board's projected outturn for 2013/2014 and endeavour to ensure that the final outturn was within the approved Revenue Budget.

VII INTERNAL AUDIT

There was submitted Report No TVJB6-2014 by the Assessor presenting the Internal Audit Report No 2014/05 - Asset Management 2013/2014, attached as an Appendix to the report.

The Board agreed to note the contents of the Audit Report.

VIII IMPLEMENTATION OF INDIVIDUAL ELECTORAL REGISTRATION

There was submitted Report No TVJB7-2014 by the Assessor advising of the introduction of Individual Electoral Registration in Scotland and the timetable for implementation.

The Board agreed:-

- (i) to note that the UK Minister for Cities and the Constitution had confirmed that the introduction of Individual Electoral Registration would commence in Scotland on 19th September, 2014;

- (ii) to note the postponement of the 2013 annual household canvass and the revised publication dates for the updated Electoral Registers;
- (iii) to note the current stage of preparations for the introduction on Individual Electoral Registration; and
- (iv) to note that the Assessor, in conjunction with the Clerk and Treasurer, would give consideration to securing the services of an appropriate provider to undertake the work of producing and issuing Electoral Enquiry Forms.

IX DATE OF NEXT MEETING

The Board noted that the next meeting of the Joint Board would be held in Committee Room 1, 14 City Square, Dundee on Monday, 16th June, 2014 at 10.00 am.

Elsbeth MACLACHLAN, Convener.

APPENDIX I

At a MEETING of the **GENERAL PURPOSES SUB-COMMITTEE OF THE TAYSIDE VALUATION JOINT BOARD** held at Dundee on Monday, 13th January, 2014.

Present:-

Councillor Jim HOUSTON, Angus Council
Councillor David BOWES, Dundee City Council
Councillor Elspeth MACLACHLAN, Perth and Kinross Council

Councillor Elspeth MACLACHLAN, Convener, in the Chair.

I PROVISIONAL REVENUE BUDGET 2014/2015

There was submitted Joint Report No TVJB1-2014 by the Assessor and Treasurer on the Provisional Revenue Budget for 2014/2015 for detailed consideration by the General Purposes Sub-Committee.

The Sub-Committee agreed:-

- (i) to note the 2014/2015 Provisional Revenue Budget for the Tayside Valuation Joint Board as detailed in Appendix A of the report;
- (ii) to note that, in order to maintain requisition amounts at current levels, the sum of £21,000 would be taken from the General Reserve and used in setting the 2014/2015 Revenue Budget;
- (iii) to recommend to the Joint Board the approval of the 2014/2015 Revenue Budget as per Appendix A of the report;
- (iv) to recommend to the Joint Board that the apportionment of the 2014/2015 Revenue Budget be based on the proportion of each Council's relevant 2014/2015 Grant Aided Expenditure figures as detailed in Appendix B of the report; and
- (v) to recommend to the Joint Board that the 2014/2015 requisitions for the three constituent Councils be as detailed in Appendix B of the report.

II CAPITAL EXPENDITURE 2014/2015 TO 2016/2017

There was submitted Report No TVJB2-2014 by the Treasurer updating the General Purposes Sub-Committee of the Joint Board on the capital expenditure programme for the three year period 2014/2015 to 2016/2017 inclusive.

The Sub-Committee agreed:-

- (i) to recommend to the Joint Board the approval of the updated capital expenditure programme for the three financial years 2015/2015, 2015/2016, 2016/2017, as detailed in Appendix A of the report; and
- (ii) to note that capital contributions totalling £23,000 (£7,667 per constituent Council) would be required in 2014/2015, 2015/2016 and 2016/2017 to fund the updated capital expenditure programme.

Elspeth MACLACHLAN, Convener.