

At a MEETING of the **TAYSIDE VALUATION JOINT BOARD** held at Forfar on 26th January, 2015.

Present:-

Representing Angus Council

Councillor Jim Houston
Provost Helen Oswald
Councillor Bill Bowles

Representing Dundee City Council

Councillor David Bowes
Depute Lord Provost Christina Roberts
Councillor Jimmy Black
Councillor John Alexander
Councillor Mohammed Asif

Representing Perth and Kinross Council

Councillor Douglas Pover
Councillor Elspeth Maclachlan
Councillor Alistair Munro
Councillor Willie Wilson

Councillor Elspeth Maclachlan, Convener, in the Chair.

I APOLOGIES/SUBSTITUTIONS

Apologies for absence were submitted on behalf of Councillor Bob Myles, Councillor Tom Ferguson and Councillor Alexander J Stewart.

II DECLARATION OF INTEREST

No declarations of interest were made.

III MINUTE OF PREVIOUS MEETING

The minute of meeting of Tayside Valuation Joint Board held on 17th November, 2014 was submitted and approved.

IV STAFF STRUCTURE

There was submitted an agenda note by the Assessor reporting that in the light of several recent staff resignations and budgetary restraints, and also in order to accommodate increased Individual Electoral Registration responsibilities utilising Cabinet Office funding for 2015/16 which was to be announced, the Assessor was currently undertaking consultations with staff and the Trades Union regarding minor changes to the staff structure. Once established the Assessor will seek to implement such changes with the approval of the Convener, Vice Convener, Spokesperson, Clerk and Treasurer to the Joint Board and would report fully to the Board at the next meeting on 15th June, 2015.

The Joint Board agreed to note the content of the note.

V PROVISIONAL REVENUE BUDGET 2015/2016

There was submitted Joint Report No TVJB1-2015 by the Assessor and Treasurer submitting the Joint Board's 2015/2016 Joint Provisional Revenue Budget.

The Joint Board agreed:-

- (i) to approve the 2015/2016 Provisional Revenue Budget for the Tayside Valuation Joint Board as detailed in Appendix A of the report;
- (ii) to note that in order to maintain the overall requisition amount at current levels, the sum of £18,000 would be taken from the General Reserve and used in setting the 2015/2016 Revenue Budget;
- (iii) to approve the apportionment of the 2015/2016 Revenue Budget based on the proportion of each Council's relevant 2015/2016 Grant Aided Expenditure figures as detailed in Appendix B of the report; and
- (iv) to approve the 2015/2016 requisitions for the three constituent Councils be as detailed in Appendix B of the report.

VI CAPITAL EXPENDITURE 2015/2016 TO 2017/2018

There was submitted Report No TVJB2-2015 by the Treasurer submitting the Joint Board's capital expenditure programme for the three year period 2015/2016 to 2017/2018 for approval.

The Joint Board agreed:-

- (i) to approve the Joint Board's updated capital expenditure programme for the three financial years 2015/2016, 2016/2017 and 2017/2018 as detailed in Appendix A of the report; and
- (ii) to approve the capital contributions totalling £23,000 (£7,667 per Constituent Council) which would be required in 2015/2016, 2016/2017 and 2017/2018 to fund the updated capital expenditure programme.

VII REVENUE MONITORING FOR 9 MONTHS TO 31ST DECEMBER, 2014

There was submitted Report No TVJB3-2015 by the Treasurer appraising the Joint Board of the latest monitoring position on its 2014/2015 Revenue Budget, based on the actual spend to 31st December, 2014.

The Joint Board agreed:-

- (i) to note the Revenue Monitoring position as at 31st December, 2014; and
- (ii) to note that the Treasurer and the Assessor would continue to monitor the Joint Board's projected outturn for 2014/2015 and endeavour to ensure that the final outturn was within the approved Revenue Budget.

VIII INTERNAL AUDIT

There was submitted Report No TVJB4-2015 by the Assessor presenting to the Joint Board the following Internal Audit Reports which were attached as appendices to the report:-

New Report

Internal Audit Report 2015/03 – Risk Management and Business Continuity

Follow-Up Review

Internal Audit Report 2015/04 – Follow-Up Reviews 2014/2015.

The Joint Board agreed to note the content of the report and the reports which were attached as appendices to the reports.

IX DATE OF NEXT MEETING

The Joint Board noted that the next meeting would be held in The Town and County Hall, The Cross, Forfar on Monday, 15th June, 2015 at 10 am.

Elsbeth MACLACHLAN, Convener.