

At a MEETING of the **TAYSIDE VALUATION JOINT BOARD** held at Forfar on Monday, 19th November, 2012.

Present:-

Representing Angus Council

Provost Helen Oswald
Councillor Bob Myles

Representing Dundee City Council

Councillor David Bowes
Depute Lord Provost Christina Roberts
Councillor Jimmy Black
Councillor John Alexander
Councillor Tom Ferguson
Councillor Mohammed Asif

Representing Perth and Kinross Council

Councillor Elspeth Maclachlan
Councillor Alexander J Stewart
Councillor Alistair Munro
Councillor Willie Wilson

Councillor Elspeth Maclachlan, Convener, in the Chair.

I APOLOGIES/SUBSTITUTIONS

Apologies for absence were submitted on behalf of Councillor Jim Houston, Councillor Bill Bowles, and Councillor Douglas Pover.

II DECLARATIONS OF INTEREST

No declarations of interest were made.

III MINUTE OF PREVIOUS MEETING

The minute of meeting of Tayside Valuation Joint Board held on 27th August, 2012 was submitted and approved.

IV FINANCIAL REPORTS 2011/2012

(a) EXTERNAL AUDITORS REPORT

The Board noted the External Auditors report to members on the 2011/2012 Audit as submitted.

(b) RESPONSE TO EXTERNAL AUDITOR'S ANNUAL REPORT ON THE 2011/2012 AUDIT – PREPARED FOR MEMBERS OF TAYSIDE VALUATION JOINT BOARD AND THE CONTROLLER OF AUDIT

There was submitted Report No TVJB 20-2012 by the Treasurer in response to the report prepared by the Board's External Auditor on the audit of Tayside Valuation Joint Board for the year ended 31st March 2012. A copy of the External Auditor's report and the Board's Audited Statement of Accounts were included on the agenda as separate items and referred to at Articles IV(a) and IV(c) of this minute.

The Board agreed:-

- (i) to endorse the report as the formal response to the External Auditor's report; and
- (ii) to note that the External Auditor's findings and conclusions were favourable;
- (c) **STATEMENT OF AUDITED ACCOUNTS FOR THE YEAR ENDED 31ST MARCH, 2012 - AUDITED**

The Board noted the Statement of Audited Accounts for the year ended 31st March 2012 as submitted.

V REVENUE MONITORING FOR 6 MONTHS TO 30TH SEPTEMBER, 2012

There was submitted Report No TVJB 19-2012 by the Treasurer appraising the Joint Board of the latest monitoring position on its 2012/2013 Revenue Budget, based on the actual spend to 30th September, 2012.

The Board agreed:-

- (i) to note the Revenue Monitoring position as at 30th September, 2012; and
- (ii) to note that the Treasurer and the Assessor would continue to monitor the Board's projected outturn for 2012/2013 and endeavour to ensure that the final outturn was within the approved Revenue Budget.

VI ELECTORAL REGISTRATION CANVASS PROCEDURES

There was submitted Report No TVJB 21-2012 by the Assessor appraising the Board of the procedures adopted in the 2012 canvass of electors in order to meet the performance standards set by the Electoral Commission.

The Board agreed to note the content of the report and the actions taken in relation to the canvass of electors.

VII DATE OF NEXT MEETING

The Board noted that the next meeting would be held in the Council Offices, Perth and Kinross Council on Monday, 28th January, 2013 at 9.45 am.

Elspeth MACLACHLAN, Convener.

APPENDIX I

At a MEETING of the **GENERAL PURPOSES SUB-COMMITTEE OF THE TAYSIDE VALUATION JOINT BOARD** held at Dundee on Monday, 14th January, 2013.

Present:-

Councillor Elspeth MACLACHLAN, Perth and Kinross Council
Councillor Ken LYNN (for Councillor David Bowes) Dundee City Council (for Councillor David Bowes)
Provost Helen OSWALD, (for Jim Houston) Angus Council

Apologies for absence were submitted on behalf of Councillor David Bowes, Dundee City Council and Councillor Jim Houston, Angus Council.

Councillor Elspeth MACLACHLAN, Convener, in the Chair.

I DECLARATION OF INTEREST

No declarations of interest were made.

II PROVISIONAL REVENUE BUDGET 2013/14

There was submitted Joint Report No TVJB22-2012 by the Assessor and Treasurer on the Provisional Revenue Budget for 2013/14 for detailed consideration by the General Purposes Sub-Committee.

The Sub-Committee agreed:-

- (i) to note the 2013/14 Provisional Revenue Budget for the Tayside Valuation Joint Board as detailed in Appendix A of the report;
- (ii) to recommend to the Joint Board, the approval of the 2013/14 Revenue Budget, as per Appendix A of the report;
- (iii) to recommend to the Joint Board, that the apportionment of the 2013/14 Revenue Budget, be based on the proportion of each Council's relevant 2013/14 Grant Aided Expenditure figures, as detailed in Appendix B of the report; and
- (iv) to recommend to the Joint Board, that the 2013/14 requisitions for the three constituent Councils, be as detailed in Appendix B of the report.

III CAPITAL EXPENDITURE 2013/14 TO 2015/16

There was submitted Report No TVJB23-2012 by the Treasurer updating the General Purposes Sub-Committee of the Joint Board on the capital expenditure programme for the three year period 2013/14 to 2015/16 inclusive.

The Sub-Committee agreed:-

- (i) to recommend to the Joint Board, the approval of the updated capital expenditure programme, for the three financial years 2013/14, 2014/15 and 2015/16, as detailed in Appendix A of the report; and
- (ii) to note that capital contributions totalling £23,000 (£7,667 per Constituent Council) would be required in 2013/14, 2014/15 and 2015/16 to fund the updated capital expenditure programme.

Elspeth MACLACHLAN, Convener.